

ST GEORGES & DONNINGTON SHADOW PARISH COUNCIL

INAUGURAL MEETING

Minutes of the Inaugural Meeting of the Council

held at Turreff Hall, Turreff Avenue, Donnington, TF2 8HG

on Wednesday 16 September 2026 commencing at 7.00pm.

Present: Councillors; Fiona Doran, Jay Gough, Stephen Handley, Andy Harrison, Thomas Hoof, Richard Overton and Janine Smart,

Absent: Councillors; Robin Coates, Zoe Harrison, Sarah Harrison, Andrew Morris, Stephen Handley, Lucy Vickers, and Ollie Vickers.

SD-1 Election of Chair

Resolved: To appoint Cllr Fiona Doran as Chair of the St Georges & Donnington Shadow Parish Council

SD-2 Election of Vice-Chair

Resolved: To appoint Cllr Jay Gough as Vice-Chair of the St Georges & Donnington Shadow Parish Council

SD-3 Apologies

Apologies were noted from Cllrs: Sarah Harrison, Zoe Harrison and Ollie Vickers.

SD-4 Declarations of Interest

Nil

SD-5 Public Session

There being no members of the public wishing to comment, the meeting moved to the next agenda item.

SD-6 Draft Standing Orders

Members noted receipt of and considered a draft of Standing Orders.

Resolved: That the draft Standing Orders be adopted, noting that where there is conflict with St. Georges & Priorslee Parish Council existing standing orders, the Donnington and Muxton Parish Council existing standing orders and the NALC model, the NALC model version will be adopted.

SD-7 Formation of Working Groups

Members noted receipt and considered a report and draft terms of reference for the formation of Finance, Staffing, Governance, and Assets & Operations Working Groups.

Resolved: That the four working groups be established in line with the draft Terms of Reference.

AND

Resolved: That the following councillors be appointed to respective working groups:

Finance: Cllrs F Doran, T Hoof, R Overton and O Vickers.

Staffing: Cllrs F Doran, J Gough, S Handley, A Harrison and J Smart.

Governance: All Members of the St Georges & Donnington Shadow Council.

Assets and Operations: F Doran, A Harrison, T Hoof and R Overton.

SD-8 Clerking Arrangements

Members considered administrative arrangements.

Resolved: That in the interim, approval be sought from both St Georges & Priorslee Parish Council and Donnington & Muxton Parish Council for officer support to be provided by both councils, subject to there being sufficient capacity.

SD-9 Meeting Schedule

Resolved: That monthly meetings be held on the first Monday of each month, beginning Monday 2nd November 2026.

SD-10 Communications and Publication of Information

Members considered publication arrangements.

Resolved: That in the interim, the Shadow Parish Council Meeting information to be created on a dedicated page of Donnington & Muxton Parish Council Website, and that it be linked across to the St Georges & Priorslee website, until such time as the new Council has created and registered its own website.

SD-11 Date of Next Meeting

The next meeting will be held at 7pm on Monday 2nd November 2026 at Turreff Hall.

The meeting closed at 7.50 pm.

Signed: _____

Chair

Date: _____